## **ANNEXURE I**

# Format to be submitted by listed entity on quarterly basis

Name of Listed Entity
 Quarter ending

- Hinduja Global Solutions Limited - 30-Sep-2018

. Comp	osition of Boar	d of Directo	rs								
Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/Non- Executive/ Independent/ Nominee)	Date of Appointment	Date of cessation	Tenure	No of Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	
Mr.	Ramkrishan P. Hinduja	00278711	ABZPH5257Q	C,NED	05-Mar-2007			2	2	0	
Ms.	Shanu S.P. Hinduja	06512872	AADPM7305F	NED	04-Mar-2013			1	1	0	
Ms.	Vinoo S. Hinduja	00493148	AACPH4758G	NED	25-Oct-2008			1	1	0	
Mr.	Anil Harish	00001685	AAAPH8876M	ID	29-Sep-2015		60	5	4	2	
Mr.	Rajendra P. Chitale	00015986	AABPC4812B	ID	05-Mar-2007		148	4	9	3	
Mr.	Rangan Mohan	01116821	AEWPM5717L	ID	31-Oct-2007		140	1	4	1	
Mr.	Yashodhan Madhusudan Kale	00013782	AACPK2414N	NED	21-Sep-2016			2	2	0	
Mr.	Pradeep Mukerjee	02287773	AALPM3368C	ID	21-Sep-2016		60	2	2	0	

# II. Composition of Comittees

Audit Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership		
1	Anil Harish	ID	Chairperson		
2	Rajendra P. Chitale	ID	Member		
3	Ramkrishan P. Hinduja	C & NED	Member		
4	Rangan Mohan	ID	Member		

Stakeho	Stakeholders Relationship Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership			
1	Vinoo S. Hinduja	NED	Member			
2	Shanu S.P. Hinduja	NED	Member			
3	Ramkrishan P. Hinduja	C & NED	Member			
4	Rangan Mohan	ID	Chairperson			

Risk Management Committee				
Sr. No.	Name of the Director	Category	Chairperson/Membership	

Nomination and Remuneration Committee					
Sr. No.	Name of the Director	Category	Chairperson/Membership		
1	Rajendra P. Chitale	ID	Member		
2	Anil Harish	ID	Chairperson		
3	Ramkrishan P. Hinduja	C & NED	Member		
4	Rangan Mohan	ID	Member		
5	Shanu S.P. Hinduja	NED	Member		

III. Meeting of Board of Directors					
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)			
25-Apr-2018	09-Aug-2018	70			
30-May-2018	16-Aug-2018				
	24-Aug-2018				

IV. Meeting of Committees				
Name of the committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive (in number of days)
Audit Committee	08-Aug-2018	4	29-May-2018	70
Nomination & Remuneration Committee		5	25-Apr-2018	
Nomination & Remuneration Committee	06-Aug-2018	5		
Nomination & Remuneration Committee	16-Aug-2018	5		

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable

## VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : Makarand Dewal Designation : Company Secretary

#### ANNEXURE III

## **Affirmations**

Broad Heading	Regulation Number	Compliance Status
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes

#### Note:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Listed Entity would like to provide any other information the same may be indicated here.

Name : Makarand Dewal Designation : Company Secretary